



Southerly Point
Co-operative
Multi-Academy Trust



Landewednack LGB meeting

Minutes of a meeting held on Tuesday 7th June 2022

at 4pm at Landewednack School

<p>1. <u>ATTENDING</u> :</p> <p>Elaine Broscomb Claire Harriman Rachel Holder (Chair) Louise Jones (Head teacher) Alix Lord Alison Newman (Vice Chair)</p> <p>In Attendance: Rebecca Carey, Assistant head teacher Pat Nicholas, Clerk to the Governors</p> <p>2. <u>APOLOGIES</u> :</p> <p>Received and accepted from Lynne Chandler.</p>		
		<u>ACTION</u>
3.	<p><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></p> <p>Staff governors declared an interest as paid members of staff. No new interests were declared.</p>	
4.	<p><u>MINUTES FROM THE 2.3.22 MEETING AND MATTERS ARISING (not on this agenda)</u></p>	
	<p>The minutes from the meeting held on 2.3.22 were agreed as an accurate record, and signed by the Chair.</p> <p>Item 9: AN wished to clarify a couple of items with the DSL, before finalising her report. There were no updates on the safeguarding issue; LJ continues to have weekly meetings with the parents.</p>	

5.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
	<p>No matters were raised from the previous meeting.</p> <p>SPCMAT had sent letters to parents and staff to inform them of the break-up of the Southerly Point Trust;</p> <p><i>'After great deliberation and in consultation with the Department for Education, the Board of Trustees has decided that it is in the best interests of our pupils for all our schools to transfer to other Trusts. Whilst we would have preferred all the Trust's schools to transfer to one Trust together, this has not been possible to achieve. Following discussions with three Multi Academy Trusts based in Cornwall, it is our belief that Crofty Multi Academy Trust, Aspire Academy Trust and Truro and Penwith Academy Trust have the expertise and capacity to ensure our schools continue their improvement journeys. Subject to consultation and the necessary agreements with the receiving MATs and the Department for Education, our schools will transfer as follows:...'</i></p> <p>Landewednack will be moving to TPAT (Truro & Penwith Academy Trust). LJ has already met with the CEO, Jenny Blunden. Despite having 29 schools, LJ is confident that TPAT can offer the support needed.</p> <p>Q: Has there been any comment from parents about the letter?</p> <p>A: No, parents have commented informally at the school gate, but there have been no negative responses.</p> <p>Q: Who remains on the SPCMAT Trust Board?</p> <p>A: The new CEO is called Mark Blackman, the Chair of the Trust Board is William Smith and the Vice Chair is Clare Kendle, who is also Diocesan Education Governance Lead. Tim Richards remains as Director of School Improvement. There is little information on the background of any of the new appointees.</p>	
6.	<u>FEEDBACK FROM THE FORUM</u>	
	<p>The spring term Forum meeting was held on the 30th March. Only 3 parents attended. The main point raised was around communication; governors were reassured that the teachers use Class Dojo and the newsletter to communicate information about the work in the classroom. The website, too, has information for parents. Those who attended did show support for the school.</p> <p>The next Forum is on the 22nd June. It will be advertised in the village publication, so it is hoped to have more members of the community in attendance.</p>	
7.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	
	There were no newly appointed governors or resignations since the last meeting.	

8.	<u>HEADTEACHER'S REPORT</u>	
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The report was shared at the meeting. LJ apologised for not providing the report in advance.

Q: Have Ofsted visited the school as expected?

A: No, the termly visits that were expected have not happened. Staff would have liked an opportunity to share the progress that has been made. This delay could be a result of the planned changes with the Trust.

Q: Is recruitment of staff still a problem for the school?

A: There are fewer applications, but there are still some of a high quality. LJ does anticipate problems recruiting an EYFS TA for the nursery; with high fuel costs it is likely that candidates who don't live locally may be put off by the distance of travel.

Q: Are you satisfied that the SATs went well?

A: KS1 SATs went well; RC will attend moderation at the end of week. KS2 results are expected on the 3rd July.

Q: Are pupils reaching ARE?

A: Yes. KS1 SATs are teacher assessed. Writing results are low, but this is a pattern across the country, as the current Y2 missed a significant amount of face to face teaching in their reception year.

Q: Will any pupils achieve greater depth (GDS)?

A: Yes.

Q: How can we prove that the school encourages regular attendance?

A: There have been more holiday requests this term, however the main concern has been around lateness and persistent absence (PA). LJ looks for trends or patterns, and where concerns are identified, has meetings with the families concerned. Where appropriate, families are referred to the EWO. If there are issues with regular minor illness, the school nurse service is offered.

Q: Do parents understand the impact of poor attendance?

A: LJ added a piece about high expectations in the newsletter. Parents may not be aware that attendance is an issue in terms of Ofsted inspections.

Q: What are the potential barriers to learning for pupils with SEND?

A: LJ and the SENDCo have learning walks planned, to consider what learning could look like for pupils in the lowest 20%, or those with SEND.

Q: The last update appears to be March; how much has been updated recently on the SDP?

A: The school improvement process is ongoing, with support from Crofty MAT school improvement team. TPAT will likely be involved in setting the school's priorities going forward.

(CH left at 5pm)

Q: Are the visit reports received in a timely manner?

A: Yes, and there is verbal feedback. LJ was concerned that she cannot always give feedback to teachers quickly enough, and feels this needs addressing.

Q: What happens after the summer break when the Crofty SIP

ends? A: This support will then likely be provided by TPAT.

LJ had not completed the action from the last meeting, to send out a questionnaire to the nursery parents. So far, only one parent has expressed an interest in provision up to 6pm.

	RH thanked LJ for her report.	
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9.	<u>SAFEGUARDING (GOVERNOR'S) REPORT</u>		
	There was no report available for this meeting.		
10.	<u>HEALTH & SAFETY UPDATE</u>		
	<p>There was no report available for this meeting</p> <p>Richard Coode, H&S lead for the Trust and Phil Rundle from Cornwall Council carried out a H&S visit. There were only minor issues to address. The report will be shared on google drive for governors.</p>		
11.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>		
	Policy implementation	Covered under item 8: heads report.	
	Staffing	Covered under item 8: heads report.	
12.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>		
	<ul style="list-style-type: none"> ● 25.3.22 Maths (LC) ● 4.5.22 SEND (LC) <p>Governors received and noted the visit reports as presented.</p> <p>RH attended a 'summing up' meeting with Tim Richards and Tamsin Lamb at the end of the spring term.</p> <p>Governors were invited to attend a meeting with Jenny Blunden, TPAT CEO at 2.30pm on Tuesday 14th June.</p>		
13.	<u>FOCUS ITEMS AND UPDATES</u>		
	<ul style="list-style-type: none"> ● Operational risk register <p>The operational risk register will be reviewed on a regular basis. The Covid19 risk assessment is no longer required.</p>		
14.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>		

	<ul style="list-style-type: none"> • Ensuring implementation of the post Ofsted action plans through the Chairs' regular contact with the School Improvement Partner and head teacher. • Monitoring staff wellbeing by keeping in touch regularly with the staff and head teacher. • Monitoring standards by carrying out regular monitoring visits (see list under item 12). • Keeping in touch with Trust developments by RH attending Chair and Trustee meetings. 	
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	<ul style="list-style-type: none"> • Ensuring effectiveness by attending appropriate training (see item 11) e.g. AN attended Trust governance training on 24.5.22 with Bex Couch, TPAT Governance Officer. 	
15.	<u>URGENT MATTERS FOR DISCUSSION</u>	
	None.	
16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None.	
17.	<u>DATES OF FUTURE MEETINGS</u>	

C&S = Friday 15th July 2022 - 9am

LGB = Thursday 15th September 2022 - 4pm

Trust Board meetings for 2021 – 2022

- 21st October 2021
- 27th January 2022 (AGM followed by Trust Board)
- 24th March 2022
- 19 May 2022
- 14 July 2022

<u>SUMMARY OF ACTIONS</u>		
Action	Responsible Person[s]	Date for Completion

The meeting concluded at 5.30pm

SIGNED:

DATED: