

## Landewednack LGB meeting

Minutes of a meeting held on Thursday 16th November 2023

at 4pm at Landewednack School

<p><b>1. <u>ATTENDING</u> :</b></p> <p>Elaine Broscumb Lynne Chandler Lucy de Sola Pinto Rachel Holder (Chair) Louise Jones (Head teacher) Mary Mewha Alison Newman (Vice Chair)</p> <p><b>In Attendance:</b> Becca Carey, AHT (left at 5.15pm) Sam Kennedy, Teacher (left the meeting at 4.25pm) Pat Nicholas, Clerk</p>		
<p><b><u>APOLOGIES</u></b></p> <p>None.</p>		
		<b><u>ACTION</u></b>
<b>2.</b>	<b><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></b>	
	<p>Staff governors declared an interest as paid members of staff. No new interests were declared.</p> <p>Governors heard of a prospective parent governor.</p>	
<b>3.</b>	<b><u>SCIENCE PRESENTATION - Sam Kennedy</u></b>	
	<p>SK explained the efforts made to try to adapt the sequencing of the curriculum recommended for the teaching of science to fit mixed age classes. SK explained the consistent approach for all the classes.</p> <p>Q: Is this new for this year? A: No, but it is now fully implemented for this year. SK has completed lots of training, especially ways to motivate children to fully engage in science lessons.</p> <p>The school will work towards the space education quality mark for 'Earth and Space'</p>	

	<p>with 'Enthuse Partnership'. 'Seasons' work is linked to the Wild Tribe curriculum.</p> <p>Q: What is Wild Tribe?  A: Wild Tribe resources allow teachers and education providers to take the curriculum outdoors to enhance children's learning, and is similar to Forest School.</p> <p>The intent, implement and impact statements will be complete by the time SK leaves the school at the end of term.</p> <p>Governors heard about the Ogden Trust 'Phizzi boxes' and the school hopes this will help to provide electricity resources for the school.</p> <p>Pupil surveys have been completed and staff surveys are planned. There needs to be an audit of the science resources but this is a huge undertaking.</p> <p>TPAT is not yet a member of CLEAPSS. CLEAPSS is an advisory service providing support in science and technology for schools. Governors heard that this membership is too expensive for Landewednack as an individual school.</p> <p>RH thanked SK for her presentation and governors offered their best wishes to SK for her future career.</p>	
<p><b>4.</b></p>	<p><b><u>MINUTES FROM THE LAST MEETING AND MATTERS ARISING (not on this agenda)</u></b></p>	
	<p>The minutes from the meeting held on 5.10.23 were agreed as an accurate record and signed by the Chair.</p> <p>Matters arising; -</p> <ul style="list-style-type: none"> <li>● The school's management accountant is now Alex Smith. There was no news on the release of the reserves from the closure of Southerly Point.</li> </ul> <p>There were no actions from the last meeting.</p>	
<p><b>5.</b></p>	<p><b><u>HEADTEACHER'S REPORT</u></b></p>	
	<p>The report was circulated before the meeting.</p> <ul style="list-style-type: none"> <li>● Attendance -FSM figures are a concern, although it was still early in the year.</li> <li>● There were five responses to the after-school provision parent survey. There are days when no children attend, and it needs 7 children per session to make it financially viable.</li> </ul> <p>Q: What is the implication of closing the provision?  A: It may mean the school loses families; however, LJ will try to be creative, by making a small charge for activity clubs, for example. LJ explained that the school wants to support working parents but also needs to finance TA hours. Governors heard the breakfast club is better attended and not presently under discussion.</p> <p>Q: Is the nursery viable?  A: The finance for the school and nursery has never been separated, but while the 2 year old funding available from April is welcome, ratios would be higher, and prices have not been raised for a while and would need to increase. A decision needs to be made, and so LJ will approach the parents who are currently using the after-school provision to see how they would use it, particularly if it were open for only 2 days.</p> <p>Q: Is TPAT going to support the recruitment of SK's replacement?</p>	

	<p>A: TPAT has offered support for the recruitment, but there is not enough time to recruit a teacher to start in January. It is most likely that a temporary appointment will be made initially.</p> <ul style="list-style-type: none"> <li>The asbestos issue has now been safely resolved. LJ has thanked the parent who kindly undertook this work free of charge.</li> </ul> <p>BC updated governors on the use of the iPads, calling them 'really exciting and beneficial' for the children, especially given that they now have individual access to the devices. New apps, too, help to make the learning more engaging. The children are looking into making pages for the website. The meeting heard that the filtering and monitoring has been a challenge but all is working well now.</p> <p>Q: Are there opportunities to link to other schools in the Trust?  A: Potentially, but currently schools are at different stages in the roll out. The solid support from the Trust is ongoing, especially with school improvement. LJ felt that Landewednack has more intensive support as Ofsted is imminent.</p> <p>Q: Are there any concerns about LJ's capacity for her additional roles?  A: No, it is manageable, but LJ is mindful of the workload for BC.</p> <p>Q: Is there good maintenance and site support?  A: Yes, not regular visits but staff do address the issues. For TPAT, the small schools' maintenance is a financial commitment.</p> <p>RH thanked LJ for her report.</p>	
<b>6.</b>	<b><u>SAFEGUARDING</u></b>	
	Covered at the last meeting.	
<b>7.</b>	<b><u>GOVERNOR MONITORING VISITS</u></b>	
	<p>MM's curriculum visit with Isabel Stephens was cancelled, so MM joined Chris Wilson, SEND lead, for his visit. CW's visit highlighted the nursery provision; governors discussed the provision and the current situation. CW also noted the consistency of the provision for SEN across the classes. An action plan is in place to address the more urgent issues in the nursery.</p> <ul style="list-style-type: none"> <li>LC SEND visit 2.11.23</li> </ul> <p>LC noted the impact of the iPads for the SEN pupils during her visit. Governors were invited to attend on Tuesday 5th December, when Chris Gould and Isabel Stephens will visit the school for a full day (maths/curriculum focus).</p>	
<b>8.</b>	<b><u>GOVERNOR TRAINING</u></b>	
	<ul style="list-style-type: none"> <li>Safeguarding</li> <li>Prevent</li> <li>Online Safety</li> </ul> <p>Q: There have been prompts for training from SafeSmart; is this correct given the training was completed in June?  A: Yes, the training needs to be completed every academic year.</p> <p>Challenge and accountability training is taking place via the intranet on Monday 27th November (2 hours).</p>	

9.	<b><u>TRUST UPDATES</u></b>	
	There was a whole school INSET in October for the primary schools. Governors heard that there is a big focus this year on formative assessment and lesson structure.	
10.	<b><u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u></b>	
	<ul style="list-style-type: none"> <li>• Ensuring implementation of the post Ofsted action plans through the Chairs' regular contact with the School Improvement Partner.</li> <li>• Monitoring staff wellbeing by keeping in touch regularly with the staff and head teacher.</li> <li>• Monitoring safeguarding through regular visits by the safeguarding governor (AN).</li> <li>• Ensuring effectiveness by attending TPAT training.</li> <li>• Enabling succession planning by recruiting new governors.</li> </ul>	
11.	<b><u>DATES OF FUTURE MEETINGS</u></b>	
	LGB -Thursday 18th January 2024 - 4pm LGB -Thursday 29th February 2024 - 4pm LGB -Thursday 2 <sup>nd</sup> May 2024 - 4pm LGB -Thursday 13th June 2024 - 4pm	

<b><u>SUMMARY OF ACTIONS</u></b>		
<b>Action</b>	<b>Responsible Person[s]</b>	<b>Date for Completion</b>

The meeting concluded at 5.35pm

SIGNED:

DATED: